

AGENDA

MEETING OF THE CITY OF MIAMI GENERAL EMPLOYEES' AND SANITATION EMPLOYEES' RETIREMENT TRUST

**THE ROSE GORDON BUILDING
2901 BRIDGEPORT AVENUE
WALDEMAR LEE CONFERENCE ROOM
COCONUT GROVE, FLORIDA 33133
TELEPHONE: 305-441-2300 FAX: 305-441-2307**

FRIDAY, JULY 24, 2015

9:00 AM

The items on this agenda are for discussion and recommendations for actions to be taken by the Board. Please be advised one or more City of Miami Commissioners may be in attendance.

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If a person decides to appeal any decision made by the board with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings and for such purpose he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

Source: Section 286.0105 Florida Statutes 1980, Municipalities and Municipal Boards

In accordance with the American with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact Sandra Elenberg, Pension Administrator, no later than 7 days prior to the proceeding. Telephone (305) 441-2300 for assistance; if hearing impaired, telephone the Florida Relay service numbers, (800) 955-8771, (TDD) or (800) 955-8770 (Voice), for assistance.
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[Pension Administrator's letter to the board.pdf](#)

I. APPROVAL OF MINUTES:

[May 29, 2015.pdf](#)

II. FOR APPROVAL:

- A. [GESE Retirements – Exhibit A.pdf](#)
- B. [GESE Refunds of Contributions – Exhibit A.pdf](#)
- C. [GESE Ordinary Death Benefit – Exhibit A.pdf](#)
- D. [GESE BACDROP and Forward DROP – Exhibit C.pdf](#)

III. PERSONAL APPEARANCE:

Mr. Lazaro Asencio requesting to buyback time previously offered

IV. DISABILITY APPLICATION:

Ms. Tatiana Acosta's disability application

V. SOUTHEASTERN ADVISORY SERVICES' REPORT:

A. [Contract Renewal.pdf](#)

B. [ICMA Review.pdf](#)

VI. FOR DISCUSSION:

A. [Renew Pension Administrator's Contract.pdf](#)
Presented by Trustee Simmons

B. Promote Mr. Edgard Hernandez to Chief Financial Officer
Effective November 2, 2015, at an annual salary of \$120,000
Presented by Trustee Simmons

C. Promote Ms. Irma Saldana to Assistant Pension Administrator
Effective November 2, 2015, at an annual salary of \$100,000
Presented by Trustee Simmons

D. [Approve Ms. Irma Saldana's revised Offer of Employment.pdf](#)
Presented by Trustee Simmons

VII. PENSION ADMINISTRATOR'S REPORT:

A. Increase check signing authorization from \$11,000 to \$15,000

B. [Proposed revised office policies.pdf](#)

VIII. ASSISTANT PENSION ADMINISTRATOR'S REPORT:

[Proposed Disaster Recovery Plan.pdf](#)

IX. ATTORNEY'S REPORT:

- A. [Proposal to adopt a Privacy Policy.pdf](#)
[Draft Policy.pdf](#)
(Deferred at the May 29, 2015, board meeting.)

- B. [Re-Notice of Hearing on the Jose Rodriguez, et al lawsuit.pdf](#)

FOR YOUR INFORMATION ONLY PACKAGE:
[CAFR.pdf](#)

The items listed on this agenda are only for discussion and do not reflect a policy change until the board moves and approves a particular item.